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## Kensico Septic System Rehabilitation Reimbursement Program Completing a Repair

The primary focus of the Kensico Septic System Rehabilitation Reimbursement Program (Septic Program) consists of Remediation and Repair of failing septic systems. The information below is a guide for Property Owners to follow to ensure they maintain their eligibility throughout the **Repair** process.

### What is the difference between a Repair and a Remediation?

- “Repair” of a septic system, as opposed to “Remediation”, is generally less complex, often involves the replacement in kind of existing equipment, typically does not require plans drafted by a Professional Engineer (PE), and does not require regulatory review by the Westchester County Health Department (WCHD) and the New York City Department of Environmental Protection (NYCDEP). A Remediation is generally more complex, requires plans drafted by a PE, and is subject to prior WCHD or NYCDEP regulatory review and approval.

### How do I know if my system is in need of a Repair or a Remediation?

- You will not be required to determine if your system is in need of a Repair versus Remediation. Septic Program staff or your septic contractor will determine this after the initial inspection of your system is complete.

### What are the steps I need to follow when having my system Repaired?

- Sign the Program Agreement provided by the New York State Environmental Facilities Corporation (EFC).
- Identify one or more WCHD licensed septic contractors and have them complete the Scope of Work and Bid Form. The Scope of Work and Bid Form is included in this package. A list of WCHD-licensed contractors can be obtained by going to the EFC website at [www.nysefc.org/Kensico](http://www.nysefc.org/Kensico).
- Choose an acceptable quote and submit it to EFC. EFC will review the Scope of Work and Bid Form, determine which elements of the Repair are eligible for reimbursement, and develop a preliminary reimbursement estimate. EFC will provide this information to you.
- \*\* **In most cases, the Property Owner may proceed with Repair without receiving a preliminary reimbursement estimate. However, please note that all work completed prior to receiving the preliminary reimbursement estimate may not be eligible for reimbursement, and will be done at your own risk.**
- Contact your contractor to review the estimate and commence work on the project. Prior to commencing work on the Repair, it is recommended that the Property Owner or contractor contact NYCDEP at (914) 773-4460 to determine inspection requirements.
- As the repair nears completion, provide NYCDEP with notification so they can conduct an open works inspection.
- Following the completion of the project, review and submit the Reimbursement Application with all of the necessary documentation. Please remember to sign the bottom of the Application.
- \*\* **Please note that the WCHD may have its own review, inspection, and submittal requirements in addition to those required for participation in the Septic Program, which may or may not be listed above. It is the Property Owner’s responsibility to ensure they are in compliance with the Westchester County Sanitary Code and associated regulations.**

### Need More Information?

- Go to our Website at [www.nysefc.org/Kensico](http://www.nysefc.org/Kensico)
- E-mail us at [Kensico@nysefc.org](mailto:Kensico@nysefc.org)
- Call **1-800-882-9721** and ask to speak with a Kensico Program representative